

TERMS OF REFERENCE
Consultant (Disaster Management)

1. Category, Qualification and Experience etc.:

1.	Discipline	Disaster Management
2.	Name of Post	Consultant
3.	Educational Qualification	Master's Degree in any discipline (preferably in Disaster Management, Social Work, Sociology, Geography, Agriculture, Architecture, Engineering, Urban Planning.)
4.	Experience	<ul style="list-style-type: none"> • Candidates should have minimum post qualification experience of 5 years in the fields related to disaster Management. • Candidates having Ph.D. Degree in the relevant field are required to have minimum post qualification experience of 3 years. • Candidates must also have reasonable experience in the field of preparation of Disaster Management Plans and Guidelines, or working in the area related to disaster management.
5.	Age Limit	The maximum age limit will be 65 years.
6.	Duration	<p>a. For a period of 12 months. Annual extension can be granted till the completion of the project.</p> <p>b. The Consultant can be removed at any time by giving one month's notice or the Consultant can also resign from the assignment by giving one month's notice to the competent authority. If the performance of the Consultant is not satisfactory, NDMA may recommend for termination of the contract.</p>
7.	Fee	Rs.70,000/- per month.
8.	Reporting Mechanism	Consultant shall report to appropriate authority in the district and shall maintain coordination with SDMA/ NDMA.
9.	Deliverables/ Outcomes	<ul style="list-style-type: none"> • Alignment of District Plans in accordance with the provisions of the Disaster Management Act, Sendai Framework and State Plan.

		<ul style="list-style-type: none"> • Coordination of Mock Exercises at various locations in these districts. • Training of officials for capacity building for better preparedness and effective response measures. • Creation of awareness about Disaster Risk Management. • Compiling and timely furnishing of data and information to SDMA on disaster aspects and Sendai Framework Monitoring indicators. • Improved coordination of the District Administration with Taluka and Panchayat level for effective preparedness, response and mitigation measures. • Help in setting up of the Disaster Data Base at the District level. • Assist the DDMA in identifying opportunities for mainstreaming Disaster Risk Reduction (DRR) in development programmes. • Any other task assigned by SDMA/DDMA.
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2. **Precise Statement of Objectives:** To provide technical assistance for Disaster Risk Management as per Sendai Framework / State Plan and suggest measures for integration of mitigation measures in the development plans of District Administration.

3. **Outline of the tasks to be carried out:** In addition to the work pertaining to deliverables and outcomes of the Scheme, the following task are to be performed:

- (a) Support the District Administration in taking measures for implementation of Sendai Framework for Disaster Risk Reduction.
- (b) To develop coordination mechanism with the aim of implementing Sendai Framework at District level.
- (c) To help in capacity building and training activities carried out by NDMA.
- (d) To facilitate creation of awareness about Disaster Risk Management.